VACANCY NOTICE
(2021-01)

Position: Policy Advisor, Corporate Reporting and Finance Manager
Location: Madrid, Spain
Start Date: April/May 2021
Type of Recruitment: Permanent position at the IOSCO General Secretariat.

Duties and Responsibilities

IOSCO is the international body that brings together the world’s securities regulators and is recognized as the global standard setter for the securities sector. Among other things, IOSCO develops, encourages implementation, and promotes adherence to internationally recognized standards for securities regulation. It works intensively with the G20 and the Financial Stability Board (FSB) on the global regulatory reform agenda. Its objectives include the protection of investors, the maintenance of fair, efficient and transparent markets and seeking to address systemic risks.

Within the IOSCO Secretariat, the Finance Department supports both (i) IOSCO’s Corporate Reporting policy work in relation to improving the development of accounting and auditing standards, supporting IOSCO’s work on sustainable finance, enhancing the quality and transparency of the information for investors and the application of these standards in practice and (ii) the internal management or the organization’s financial resources, its internal controls and external reporting functions, as well as supporting the IOSCO Finance and Audit Committee and the IOSCO Board.

To support the work of its Finance Department, IOSCO is looking to recruit a suitably qualified individual to take on the role of Policy Advisor, Corporate Reporting and Finance Manager.

Reporting to the Head of Finance, the role will be interesting, varied and demanding and will provide a unique opportunity to:

• Work on a broad range of policy issues at the forefront of the international regulatory agenda;
• Provide thought leadership to the Secretariat in helping to shape IOSCO’s corporate reporting, including sustainability reporting policy work;
• Gain exposure to IOSCO senior management in presenting ideas or recommendations for new areas of work; and
• Interact with a wide range of stakeholders, including IOSCO members, international standard-setters, audit networks, market participants, and other international regulatory authorities.

As a Policy Advisor, Corporate Reporting and Finance Manager, you will be expected to contribute to IOSCO’s policy and standard setting work and financial management. The key responsibilities for this role involve:

• Supporting and helping develop IOSCO’s corporate reporting policy work, including the work of IOSCO’s policy committee on issuer accounting, audit and disclosures (Committee 1), the Monitoring Board of the IFRS Foundation, the Monitoring Group and the IOSCO Sustainable Finance Task Force;

• Supporting the organization’s financial management and budgeting functions, its internal and external reporting as well as its control/risk assessment and procurement functions, including supporting the work of the IOSCO Finance and Audit Committee and IOSCO Board;

• Conducting policy work related to accounting and financial reporting, auditing, disclosures and sustainable finance matters;

• Producing policy analysis in the field of corporate reporting, developing new ideas for policy projects, bringing to bear analytical, strategic, people and project management skills;

• Preparing briefing notes, memos and presentations for the Head of Finance, Deputy Secretary General and Secretary General and the IOSCO Board on issues related to corporate reporting, sustainability reporting and financial management or other financial matters;

• Representing the Secretariat when required in IOSCO or other international fora, liaising with committee Chairs and members and with working level contacts at the FSB Secretariat;

• Contribute to the preparation of meetings, both on substance and on logistics, and possibly attending some of these meetings;

• Taking ownership for key deliverables, ensuring outputs are delivered on time and to a high standard; and

• Perform any other duties and tasks assigned by the Head of Finance, the Deputy Secretary General and the Secretary General.

**Required Skills**

• Excellent analytical, and written and oral communication skills in English;

• Proven technical competency in policy development and good understanding of international financial reporting and auditing standards;


- Proven technical competency in financial reporting and budget planning;
- A thorough understanding of international policy making processes, regulatory frameworks, and a familiarity with IOSCO’s structure, membership and its corporate agenda and strategic direction;
- Excellent time-management skills, with an ability to handle multiple tasks under pressure;
- Ability to develop strong working relationships and to liaise confidently with internal and external stakeholders at all levels;
- Ability to work cooperatively in a multicultural international environment;
- Ability to lead a project from start to completion (Project management skills); and
- Motivation for the position and commitment to act professionally and deliver consistently high performance within sound ethical principles.

Qualifications

- University degree in Finance, Accounting, Economics or Business Administration from a recognised university; and
- At least five to seven years of relevant experience in the securities industry and/or regulation of the financial services industry, in the area of corporate finance, with first-hand experience in delivering policy analysis and in financial reporting and budget planning.

In addition, the following knowledge, skills and experience are desirable:

- An advanced degree in one of the disciplines identified above;
- Experience in international negotiations or diplomatic work;
- Experience in public speaking and giving presentations to diverse audiences;
- Experience on leading complex initiatives to deliver strategic priorities, with a proven track record; and
- Proficiency in one or more of the other official IOSCO languages (Arabic, French, Spanish and Portuguese).

Other Matters

- Normal office conditions;
- Relocation to Madrid (taking COVID-19 restrictions into account);
- International travel likely to be required;
- Competitive salary and benefits package.

**DEADLINES FOR APPLICATIONS: ON OR BEFORE 26 FEBRUARY 2021**

Interested candidates are requested to [click here to apply online](#) and provide their CV with a cover letter outlining their interest and experience.